

Kapi'olani Community College
Faculty Senate Action Request - # 1415024

Did you request action from a union representative?	If YES, please contact your department or campus union representative.
Is this a personal matter?	If YES, please consider discussing the matter with your supervisor or union representative.
Have you filed a grievance/lawsuit over this matter?	If YES, please allow the grievance process to be completed before the matter is brought to Faculty Senate.
Timestamp in Google Doc:	12/17/2014 14:44:49
Submitted By:	Guy Kellogg
UH User Name:	gkellogg
Academic Unit:	LLL
Did you request action from a department head or administrator?	No
Is this a departmental matter?	Yes
Is this a college wide matter?	Yes
Is this a system wide matter?	No
Does this matter align with the responsibilities of a Faculty Senate Committee? If YES, which one?	Evaluation, AdHoc: Assessment & SLOs
Does this matter align with the College's Strategic Plan? If YES, which one?	not sure
Does this matter align with the UH System Strategic Directions? If YES, which one?	not sure
Is there a relevant deadline for action by the Senate? If you answered YES, please indicate the deadline date:	
Please describe the action requested:	Need to update teaching eval and non-teaching eval forms that are on quill.
Proposed Recommendation:	Identify who should make edits/changes and what process of review should take place, then go ahead and initiate process
Other:	<p>12/17/2014</p> <p>Aloha Guy,</p> <p>Thank you for this. This is very important. Could you please submit an action request and please include all the other documents that need updates? Then, we can address it all one time. Take care, Vern</p> <p>Faculty Senate Action Request Form</p>

On Wed, Dec 17, 2014 at 1:40 PM, Guy Kellogg <gkellogg@hawaii.edu> wrote:

Hi Vern,

Could you see that this feedback gets to the right audience. Perhaps FS evaluation comm.? The feedback is in relation to the faculty non-teaching eval that's up on quill:

The file name and header name have conflicting information: File name listed on Quill-->Forms-->Faculty: "Faculty Non-Teaching Evaluation Guidelines - Corrected 10/4/06 (PDF)" When one opens the file it says: "Adopted: September 2002; timeline adjusted October 2003; revised April 2004; revised December 2005
(The version dates are inconsistent)

The content in the document says, about middle of page:

Before doing the assessment, the faculty member and the evaluator should be familiar with the following:

1. The college's strategic plan
2. The mission, goals, and objectives of the faculty member's unit, department and discipline (if available)
3. The college's cross-curricular emphases and initiatives

Should the language "emphases and initiatives" be updated to reflect the current state of the union, as it were? Should the focus of the evaluation reflect what faculty will actually be held accountable for: graduation rates, transfer rates, student success, SLOs, etc.?

Finally, there may be other documents used for faculty evaluation that need similar updates.

Thanks for helping with that,

Guy

Faculty Senate Use Only

Action Taken:	Date:
Outcome:	Date: