Memorandum

To: Veronica Ogata, Faculty Senate Chair
   Grant Itomitsu, Faculty Senate Vice Chair
From: Laure Burke & Anthony Silva, Ad Hoc Student Learning Outcomes and Assessment Committee Co-Chairs
Subject: Faculty Senate Action Request # 1415014

Summary

In response to Faculty Senate Action Request # 1415014, the Ad Hoc Student Learning Outcomes and Assessment Committee recommends that Faculty Senate approve the proposed 2015 Course Level Assessment Plan (CLAP).

Background

In Fall 2010, Faculty Senate directed the Ad Hoc Student Learning Outcomes and Assessment Committee to create a plan for assessing all courses at the College. The 2010 Course Level Assessment Plan (CLAP), approved by Faculty Senate on November 1, 2010, was designed to guide course level assessment activities up to the College’s 2012 Accreditation Self Evaluation. The plan has continued to inform the College’s course assessment activities until today. However, the plan contains information, processes, and structures that are no longer relevant to how course level assessment is conducted at the College.

In order to bring this document in line with the College’s current established assessment processes, an Action Request (#1415014) was submitted to Faculty Senate on November 17, 2014, asking that Faculty Senate update the plan so that the plan could provide faculty with course level assessment guidance going forward.

On November 19, 2014, Faculty Senate charged the Ad Hoc Student Learning Outcomes and Assessment Committee with revising the plan and submitting a proposal for an updated plan to Faculty Senate. In March and April 2015, committee members suggested revisions to the plan. An updated plan was unanimously approved by the committee at its April 17, 2015 meeting.
Recommendation

At its April 17, 2015 meeting, the Ad Hoc Student Learning Outcomes and Assessment Committee unanimously approved the updated 2015 Course Level Assessment Plan (CLAP). The Committee recommends that Faculty Senate approve the proposed 2015 Course Level Assessment Plan (CLAP).

Approval of this plan will result in a document that is in line with the College’s current established course level assessment processes and structures and provide faculty with course level assessment guidance going forward.