

Kapi'olani Community College
Faculty Senate Action Request - #1617008

Did you request action from a union representative?	If YES, please contact your department or campus union representative.
Is this a personal matter?	If YES, please consider discussing the matter with your supervisor or union representative.
Have you filed a grievance/lawsuit over this matter?	If YES, please allow the grievance process to be completed before the matter is brought to Faculty Senate.
Timestamp in Google Doc:	9/23/2016 10:44:15
Submitted By:	Lori Sakaguchi
UH User Name:	llsakagu
Academic Unit:	BLT
Did you request action from a department head or administrator?	No
Is this a departmental matter?	No
Is this a college wide matter?	Yes
Is this a system wide matter?	Yes
Does this matter align with the responsibilities of a Faculty Senate Committee? If YES, which one?	Admission, Academic Standards, and Graduation Curriculum
Does this matter align with the College's Strategic Plan? If YES, which one?	1. A-J 2. A
Does this matter align with the UH System Strategic Directions? If YES, which one?	Hawai'i Graduation Initiative
Is there a relevant deadline for action by the Senate? If you answered YES, please indicate the deadline date:	
Please describe the action requested:	<p>Currently, multiple people and multiple systems are responsible for the names of courses, certificates and degrees that are available for students as they look for information on registering for courses and checking for certificate and degree requirements.</p> <p>Request that a Procedure and Protocol be instituted that will ensure that accurate information is available for the campus for names of courses, certificates and degrees in these systems:</p> <ul style="list-style-type: none"> --STAR including Academic Essentials and Graduation Pathway (GPS) --KCC catalog --Curriculum Central/Kuali --Curriculum documents --Class Availability/Banner --Advising sheets (still need these for prospective

	<p>students)</p> <p>Also request that a position (or person) responsible for the accurate information in these multiple systems be named so we know who to contact if errors are found.</p>
Proposed Recommendation:	<p>Propose that information be entered in one system/database and all other systems pull from there so that they are accurate.</p> <p>May need abbreviated names for some systems (e.g.: Class Availability and STAR Graduation Pathway)</p> <p>Process/procedures should be documented and located where everyone has access.</p>
Other:	

Faculty Senate Use Only	
Action Taken:	Date:
Outcome:	Date: